



**CITY OF SHERIDAN
PLANNING AND ZONING DEPARTMENT**

4101 South Federal Blvd.
Sheridan, CO 80110
Telephone: 303-438-3307
Email: Planner@ci.sheridan.co.us

ZONING VERIFICATION REQUEST

Disclosure: Please note that zoning verifications include a zoning verification letter along with the form below related to a specific property within the City of Sheridan. A zoning verification does not include open records regarding the property in question. A separate open records request must be submitted for building or fire code violations, copies of permits, or Certificates of Occupancy (COs). For open records requests please fill out the Public Records Request (<https://tinyurl.com/ybs7cj64>) or contact the City Clerk, Arlene Sagee (ASagee@ci.sheridan.co.us) for more information.

The turnaround for a zoning verification is generally 3 to 5 business days.

TO BE FILLED OUT BY APPLICANT	
Request made by: <input type="checkbox"/> Mail <input type="checkbox"/> E-mail <input type="checkbox"/> Walk-in	Date:
Person making request:	
Company Name:	
Mailing Address:	
E-mail Address:	Phone Number:
Location Address:	
Parcel Number:	
Legal Description:	
How would you like this information returned: <input type="checkbox"/> Mail <input type="checkbox"/> E-mail <input type="checkbox"/> Walk-in	
Who would you like the request addressed to (if different from above):	
Signature:	
FOR DEPARTMENT USE ONLY	
Date Request Received:	Received by:
Current zoning classification for the subject property:	
The subject property is currently regulated by (select all that apply): <input type="checkbox"/> Section ____ of the Zoning Code <input type="checkbox"/> PUD Ordinance No. ____ <input type="checkbox"/> Site Plan Approval Case No. ____ <input type="checkbox"/> Conditional Use Permit ____ <input type="checkbox"/> Non-conforming Building/Use ____	
Are there any current zoning code violations: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> See attached	
Adjacent property zoning designations: North: _____ East: _____ South: _____ West: _____	Is the subject property part of a PUD? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> See attached Is the subject property part of an overlay district? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> See attached
Department Reviewer:	Date of Return:
Email:	Phone:
Information returned by: <input type="checkbox"/> Mail <input type="checkbox"/> E-mail <input type="checkbox"/> Walk-in	
Reviewer signature:	